



## **Outdoor Education Adventures Outdoor Science Education Intern Position Description**

Outdoor Education Adventures is seeking energetic, hard-working, and flexible applicants who want to be part of a team working to provide outdoor science education to children.

### **About Outdoor Education Adventures**

Outdoor Education Adventures (OEA) is a 501(c)3 non-profit on a mission to provide equitable opportunities for positive educational experiences in nature. Based in Yamhill County, Oregon, our programs are structured to encourage curiosity, creative thinking, and exploration, aiming to increase scientific knowledge through outdoor experiences, teach about our local natural history and ecology, and inspire a love and advocacy for natural spaces. Our programs include after-school and homeschool programs, school field trips, no-school day and summer day camps, and a nature-based preschool-kindergarten program.

OEA is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, gender identity and expression, age, marital status, sexual orientation, disability, political affiliation, personal appearance, family responsibilities, matriculation, or any other characteristic protected by law. We are dedicated to ensuring that all individuals and groups can be and feel welcomed, respected, supported and valued in the process of learning about and experiencing nature.

### **Position Summary**

The Outdoor Science Education Internship provides interns with experience organizing and facilitating outdoor science summer camp experiences for children and community outreach events during the summer of 2024.

Interns will work as part of a team of educators and camp counselors under the support and guidance of experienced program directors. OEA's summer season kicks off in mid June 2024 with staff training and culminates with five, 5-day camps the week of August 23, 2024. In addition to working at summer camps, the intern will help create materials for use during community outreach events such as McMinnville's Thursday Farmers Market and other community events in Yamhill County. The intern will also attend these events with OEA staff. If possible we would like to find an intern who is bilingual and can support outreach to Spanish speaking families and possibly help us refine our path to providing multilingual programs. This is a preferred skill but not required. A lack of Spanish language knowledge should not prohibit anyone from applying.

## **General Job Duties and Responsibilities**

All interns will participate in an OEA orientation with program directors where they will review goals and timelines for their position and receive training.

Responsibilities include:

- Assist in designing and teaching nature-focused activities and lessons for campers ages 5-12 years old and during community outreach events;
- Use equitable approaches which engage all participants regardless of color, religion, language, gender identity and expression, sexual orientation, disability, etc.;
- Lead programs outside in all weather conditions;
- Engage fully in lessons and activities to encourage a positive and fun atmosphere for participants;
- Lead by example by being kind, inclusive, humble, patient, proud, considerate, grateful, and honest;
- Model respect and appreciation for each other, the land, water, plants and wildlife;
- Recognize, mitigate, and respond to outdoor hazards with calm and confidence;
- Ensure that participants follow rules and protocols at all times;
- Communicate with participants, parents, community members, and other staff in a positive and constructive manner;
- Assist with program administration tasks such as managing registrations and communications;
- Maintain participant confidentiality;
- Assist with the setup and cleanup of program facilities;
- Help to coordinate OEA's participation in community events;
- Attend community outreach events with other OEA staff, facilitate activities, and engage community members with questions about OEA, our mission, and the work we do.

## **Required Skills & Qualifications**

- Must be 18 years old or older;
- High level of personal motivation for continued learning;
- Flexibility to pivot from planned activities in response to unexpected events or learning opportunities nature provides;
- Sensitivity to participants' life experiences and physical and emotional needs;
- Comfortable working outdoors in all weather conditions with a positive attitude;
- Ability to move around outdoors on uneven ground, climb over obstacles (rocks, downed trees), lift and carry heavy objects, and walk through shallow creeks while monitoring and assisting campers.

## **Preferred Qualifications (Not Required)**

- Prior experience working with youth, particularly outside.
- Knowledge of science, natural history, natural resource management, outdoor education, or other related field(s).
- Knowledge of tracking, wilderness survival skills, art, musical or other skills or knowledge that might enhance an outdoor education program.
- Language proficiency or fluency in Spanish.
- CPR & 1st aid certification. Wilderness First Aid or Wilderness First Responder certification is a plus.

## **Working Conditions and Physical Requirements**

The internship will primarily occur in the field at several natural areas around McMinnville. Camps are entirely outdoors. Work will consist of moving around the program sites on uneven terrain and walking through creeks. Camps take place in all but hazardous weather conditions (heat, rain, snow). Community events will take place in McMinnville as well as other communities in Yamhill County. Curriculum development, administrative tasks, and material prep will take place remotely or in a public workspace.

## **Work Schedule**

Outdoor Science Educators will be expected to participate in a training day in mid June. Camp weeks will be Monday-Friday from 8:00am-4pm each day; 40 hours per week. Campers will be onsite from 9:00am-3:00pm. 2024 camp weeks are:

- June 24-28; July 8-12; July 22-26; Aug 5-9; Aug 19-23

Summer Community Events are still being planned. Interns will be provided these dates upon hire and will be asked to attend the events if their schedule permits.

## **Compensation**

\$2,000 stipend through a Community Internship Grant sponsored by First Federal Savings and Loan. This will cover a portion of the summer work. OEA will pay additional wages above the \$2000 at a rate of \$15.00 per hour.

There is a possibility for this internship to extend into the fall season.

## **To Apply**

Send a resume and cover letter to [info@edoutdoors.org](mailto:info@edoutdoors.org). Please include in your cover letter why you are interested in an internship with us and what you hope to get out of the experience.

**Applications for a summer internship are due by April 12, 2024.**

Additional internship positions are available year round. Applications will be accepted on a rolling basis.

## **Questions**

Please contact Theresa Crain at 503-857-7884 or email [info@OutdoorEdAdventures.com](mailto:info@OutdoorEdAdventures.com). Visit our website, [www.OutdoorEdAdventures.com](http://www.OutdoorEdAdventures.com), to learn more about us.

OEA recognizes that in order to achieve our mission and vision, we must embed the values of diversity, equity and inclusion in all aspects of our work, from our hiring and employment practices to the services we provide. We strive to maintain internal policies, procedures, systems and practices that do not perpetuate inequity. We also recognize that continual reflection and improvement, with a culture of sharing, and learning are core components of our success.